



OFFICE OF INSURANCE AND SAFETY FIRE COMMISSIONER

COMMISSIONER OF INSURANCE • INDUSTRIAL LOAN COMMISSIONER • SAFETY FIRE COMMISSIONER

Ralph T. Hudgens, Commissioner

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www.oci.ga.gov

**SAFETY FIRE
SAFETY ENGINEERING
GID-334-SF JUL2012**

TRAINEE PERFORMANCE EVALUATION

Date: _____
To: _____, Supervisor
From: _____, Inspector

Subject: **Trainee Performance Evaluation**

Dates of Training: _____ to _____

_____, trainee has been training with me. We have

inspected _____ elevators, _____ boilers, _____ amusement and carnival rides.

	<u>Satisfactory</u>	<u>Unsatisfactory</u>
Filling out inspection reports	<input type="checkbox"/>	<input type="checkbox"/>
Entering inspection reports into the computer	<input type="checkbox"/>	<input type="checkbox"/>
Filling out daily travel reports	<input type="checkbox"/>	<input type="checkbox"/>
Attention to detail	<input type="checkbox"/>	<input type="checkbox"/>
Customer service	<input type="checkbox"/>	<input type="checkbox"/>
Communication skills	<input type="checkbox"/>	<input type="checkbox"/>
Safety	<input type="checkbox"/>	<input type="checkbox"/>

Comments:

All blocks are to be marked

Trainee Signature: _____

Inspector Signature: _____